



**Michigan Supreme Court**  
**State Court Administrative Office**  
**Trial Court Services Division**  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, MI 48909  
Phone: (517) 373-4835

September 7, 2005

TO: Printers, Publishers, and Circuit and District Court Forms Contacts

FROM: Amy L. Byrd, Forms Analyst

RE: SCAO Approved Forms – DC 225, MC 200, and MC 200a

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Enclosed, as appropriate, are corrected camera ready copies of DC 225, Misdemeanor (Complaint and Warrant), MC 200, Felony Set (Information, Complaint, Warrant, and Bindover), and MC 200a, Felony Set (Information only), to aid the Secretary of State in complying with federal and state reporting requirements, effective October 1, 2005.

Fields were added for indicating, on any offense reportable to the Secretary of State, that the defendant has either an operator/chauffeur driver license or a commercial driver license and for entering the vehicle type. These fields are required for abstracting to the Secretary of State. Therefore, it is essential that the prosecuting official provide this information, when applicable, at the time the complaint is filed with the court. You should make certain that your city, township, village, and county prosecutors are aware that this information is required for any offense that is reportable to the Secretary of State on an abstract of conviction.

The Uniform Law Citation and Commercial Vehicle Law Citation have also been revised. Information about these revisions was distributed this week under separate cover.

Details about the federal and state reporting requirements will be provided shortly in a memo from the Secretary of State. If you have any questions about these reporting requirements, please contact Peggy Leece at (810) 760-2961 or Sandy Aguirre at (517) 636-0129.

Feel free to contact me at (517) 373-4864 if you have any other questions.

Enclosures